



Dream bigger, learn better

Wednesday 15 July 2020

School Reopening – September 2020

Dear Parent/Carer,

I write to you to confirm reopening logistics for September 2020 when we welcome back all year groups to Girton Glebe. We are very exciting about welcoming back all children and returning to a broad and balanced curriculum, although we will be required to maintain many protective measures to ensure the safety of pupils and staff.

Since the beginning of June, we have been open to key workers' children and pupils within EYFS, Year 1 and Year 6, operating small pupil/adult teams in line with the DfE guidance to ensure the safety of children and staff.

This guidance was amended earlier this month to allow schools to plan for the safe return of their entire school roll from September. Key details of how this is reflected across school are outlined below. Further information about the school's protective measures can be found within our full risk assessment, available on the school website.

Distancing Around School

Throughout the school day, pupils will remain within their classes and will operate staggered break and lunch times in designated areas around the school.

Teams around school will not exceed 30 and classrooms will be arranged so that children are seated facing the front of the room and do not sit side-on or face-to-face. The DfE recognise that younger children will not be able to maintain social distancing and acknowledge that it is acceptable for them not to do so within their teams.

Staggered Opening, Site Access and Collection Details

From September, we will still be operating staggered start/finish times for each of our seven classes.

This is in line with DfE guidance to ensure that teams remain distanced from each other and contact with other pupils and adults is minimised. Details of these timings are outlined below:

Year Group	Class	Start	Finish	Access Point
EYFS*	Ash	0920	1440	Wooden gate
Year 1	Maple	0910	1500	Green gate
Year 2	Birch	0900	1450	Wooden Gate
Year 3	Lime	0855	1510	Wooden gate
Year 4	Cherry	0855	1510	Green gate
Year 5/6	Willow	0850	1520	Green gate
Year 6	Oak	0850	1520	Wooden gate

*EYFS timetable from September 21 after transition returns

It is imperative that children arrive on time via the allocated access point. Children will be allowed on-site no earlier than the times outlined above.

A member of the senior leadership team will be standing by the gates to welcome the children at the allotted times. At drop-off, parents are asked to remain outside the gate and send their children onto the playground, where they will be met by their class teacher.

At collection, parents are invited on-site to collect children from outside classroom doors. In order to minimise contact between teams, parents and pupils are required to leave school grounds promptly via the gate they used to access the site.

If pupils arrive late for their allotted drop-off time they are required to wait until 0930, once all teams have accessed the site, and should then be dropped off at the school office.

If parents are late for collection and miss the above window then they should collect their child from the office at 1530.

School Uniform & PE Kit

From September, pupils should return in school uniform. DfE guidance states that clothing is not required to be changed more often than usual.

The cloakrooms and changing areas will not be in use from September and, on PE days, pupils should arrive in school in their PE kit which they will remain in for the course of the day.

PE days for each class are as follows:

Maple – Tuesday & Friday

Birch – Wednesday & Thursday

Lime – Tuesday & Friday

Cherry – Monday & Thursday

Willow – Tuesday & Wednesday

Oak – Monday & Wednesday

Children should bring one bag to school, along with a named water bottle. The bag should contain the child's packed lunch (if required); no additional bags will be required on-site.

Lunches

As outlined above, children will eat lunch with the rest of their class in their classroom or in designated outdoor space on a staggered timetable.

All pupils are required to have packed lunches from September. If your child normally has a school meal then they can continue to do so as Nourish will be providing cold lunches from their deli menu. These lunches will be delivered to classroom doors. Free school meals and Universal Infant Free School Meals provision will continue to be offered, with children receiving lunches from Nourish's deli menu.

The deli menu will be shared with parents once it has been confirmed by Nourish.

Hygiene

The school will be operating the following preventative measures based on PHE statutory requirements, to ensure safety throughout the day:

- Pupils will be encouraged to wash their hands regularly throughout the school day including on arrival, before eating and after break times
- Promoting good respiratory hygiene through the “Catch it, bin it, kill it” approach
- Pupils will have access to hand soap, sanitiser and tissues in all classrooms
- Enhanced cleaning in place across the school, including frequently touched surfaces

Covid Sickness Reporting

If your child displays any of the following symptoms, it is vital that they remain at home and that you inform the school of your concerns immediately:

- a new continuous cough
- a high temperature
- a loss of, or change in, their normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness. However, if your child has any of the symptoms above they must stay at home and you must arrange to have a test to see if they have COVID-19.

Please see the following Gov.uk guidance on possible and confirmed coronavirus infection:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

If a pupil becomes unwell during the school day, displaying any of the symptoms above, then the child will be sent home and parents will be required to follow the Gov.uk testing protocol.

School Office

The school office will remain closed to visitors unless agreed by prior arrangement.

Contact with the school office can be made by telephone (01223 276484) or via email office@girtonglebe.cambs.sch.uk

I hope you all have a restful summer holiday and we look forward to welcoming you back to school in September.

Thank you for your continued support,

Andrew Spencer
Headteacher