



Girton Glebe Primary School

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Headteacher: Mr Andrew Simpson

Monday 18th September 2017

Dear Applicants,

Lunchtime Supervisor Role, immediate start

Thank you for your interest in the Lunchtime Supervisor post at our friendly village school. I am pleased to be able to send you our application pack, including application form and job description.

We are looking for motivated and enthusiastic candidates to join our busy lunchtime team, ensuring lunchtimes run smoothly and the children have a positive lunchtime experience.

You are welcome to visit the school to find out more and discuss the role informally with Julia Watkinson, School Business Manager. Please make an appointment with the school's Office Manager, Mrs Lynnda Osborne, via the contact details above.

Applications should be made on the enclosed application form together with a letter of not more than 700 words describing how your skills and experience match our requirements as outlined in the job description. As this vacancy is advertised with an immediate start, please submit your application at your earliest convenience and we will notify you as soon as possible.

I look forward to receiving your application.

Yours sincerely,

Drew Simpson
Headteacher